



## Senior/Mid-Level Analysts

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The **Legislative Finance Committee (LFC)** is recruiting to fill one upper-level **Senior Analyst** and one mid-level **Fiscal Analyst** position to work on health and human services issues and child welfare policies. We are recruiting for motivated and talented professionals who are highly experienced in healthcare and human services financing, program development, research, and evaluation, Federal and State government health programs and healthcare delivery. Fiscal analysts are responsible for policy analysis, oversight, and developing state agency budget and policy recommendations.

Analysts will work closely with the LFC and state agency leadership and are expected to travel the state. Work products and staff findings are reported to the LFC and are considered in the development of budget recommendation of agencies and for possible legislation. During legislative sessions, analysts will produce fiscal impact reports for legislation to summarize the bills, flag potential policy and legal issues, and estimate cost of implementation and provide staff expertise to the full Legislature.

Analysts have a high degree of autonomy and are expected to become an expert in health and human service policy, coordinate a staff work plan with LFC, schedule meetings and site visits, and produce regular reports on policy and financial issues. While most work is done independently, analysts collaborate with other LFC analysts, evaluators, LCS attorney, LHHS committee and researchers and state run health and human services agencies. Analysts are responsible for developing committee briefing materials and presentations to the Legislature.

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### ***Essential Qualifications***

- Master's or other advanced degree in an appropriate field;
- Strong written and oral communication skills;
- Familiarity with Microsoft products (Word, Excel, and PowerPoint);
- Ability to work independently.

### ***Preferred Qualifications***

- Experience in budgeting or forecasting;
- Experience in health and human services policy analysis;
- Legislative experience.

### ***Compensation and Reporting Relationship***

Principal Analysts work under the direction of the Deputy Director for Budget and Fiscal Review and the Director of LFC. This position is exempt

from civil service law and is non-partisan. Annual compensation reflects the marketplace, depends on qualifications, and includes a comprehensive benefits package available to all state employees.

### ***Application Procedure***

Persons interested in the LFC positions should submit the following information:

- 1) letter of interest specifically addressing the qualifications described in this announcement;
- 2) current resume;
- 3) a writing sample; and a
- 4) list of professional references.

Application packages should be sent via email to: [Annamae.Montoya@nmlegis.gov](mailto:Annamae.Montoya@nmlegis.gov)

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**Application Deadline:**  
**June 23, 2025**

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The LFC is an equal opportunity employer. Staff appointments are made without regard to race, color, religion, sex, national origin, political affiliation, age, disability, or other non-merit factors and solely on the basis of fitness for the job.